

Ham Radio Volunteer Instruction Pamphlet

Instructions for Use

1. Print the two pages found in the MS-Word document on two sides of a single sheet of paper.
2. Fold the sheet into thirds, using the vertical guidelines printed on the inside of the pamphlet. When finished, the most important information will be on the outside of the pamphlet. Thus, the words **HAM RADIO VOLUNTEER INSTRUCTION** should appear on the outside of one side, and **ARES & RACES OFFICIALS** should appear on the outside of the other side of the finished pamphlet.

There are a couple of ways you can use the pamphlet. First, it can be distributed to hams and filled in at the initial call up meeting, before operators are deployed in the field to work an incident. Alternatively, it can be distributed and partially filled in at a training meeting, and kept with each ham's grab-n-go kit or in their vehicles, ready to be completed on the air as assignments are made for an incident.

ECs, you may want to share this idea with your county Emergency Manager. They may wish to devise a similar pamphlet for non-ham, walk-in volunteers during emergencies. In any case, you might be able to convince your EM to print a supply of this pamphlet for ham use in your county.